

MINUTES
MATAGORDA COUNTY COMMISSIONERS' COURT MEETING
MATAGORDA COUNTY COURTHOUSE, ROOM 300
1700 SEVENTH STREET, BAY CITY, TEXAS 77414
9:30 A.M., MONDAY, DECEMBER 2, 2019

Call to Order

This **Regular Session** of the Matagorda County Commissioners' Court was called to order at 9:30 A.M., Monday, December 2, 2019, in the Matagorda County Commissioner's Courtroom, located on the Third Floor, 1700 Seventh Street, Room 300, Bay City, Texas, with County Judge McDonald presiding.

Others present were as follows: Denise Fortenberry, Kristen Kubecka, Skipper Osborne, Loretta Griffin, Amanda Campos, Chris Peikert, Lisa Krobot, Jimmy Galvan, Steven Johnson, Ginger Iovanna, Becky Corenfield, Robert Nelson, Jason Sanders, Lindsay Deshotels, Mike Reddell, Becca Sitz, Jessica Russell, Michael Ferdinand, Crystal Morones and Stephanie Wurtz.

1. Certification of quorum

Commissioner Pollard, Judge Pro Tem certified a quorum in attendance with Commissioner Frick, Commissioner Graham and Commissioner Gibson. County Judge McDonald was absent.

2. Pledge of Allegiance – Commissioner Gibson

3. Texas Pledge – Commissioner Gibson

4. Prayer – Commissioner Pollard

5. Consideration and possible action regarding approving Commissioner's Court Minutes for November 25, 2019

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Gibson, with all others concurring, to approve Commissioner's Court Minutes for November 25, 2019. Motion carried. Vote 4 ayes 0 nays

6. Consideration and possible action regarding contracts for the use of the Matagorda County Fairgrounds facilities

This being the next item for business, no action required.

7. Consideration and possible action to approve a Contract between Matagorda County and Palacios Library, Inc., to assume the function of a county free library and furnish library services to Matagorda County residents, effective January 1, 2020 through December 31, 2021, in the amount of \$66,000.00 annually

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Graham, with all others concurring, to approve a Contract between Matagorda County and Palacios Library, Inc., to assume the function of a county free library and furnish library services to Matagorda County residents, effective January 1, 2020 through December 31, 2021, in the amount of \$66,000.00 annually. Motion carried. Vote 4 ayes 0 nays

8. Consideration and possible action to allow Judge Jason Sanders, Justice of the Peace #1, to purchase 3 Acer 24" monitors with appropriate equipment, from Southern Computer Warehouse in the amount of \$436.52. This will be paid out of the Justice of the Peace Technology Fund 19-53300-460

This being the next item for business, motion was duly made by Commissioner Graham and seconded by Commissioner Frick, with all others concurring, to allow Judge Jason Sanders, Justice of the Peace #1, to purchase 3 Acer 24" monitors with appropriate equipment, from Southern Computer Warehouse in the amount of \$436.52. This will be paid out of the Justice of the Peace Technology Fund 19-53300-460. Motion carried. Vote 4 ayes 0 nays

9. Consideration and possible action to approve the revisions to section 2.09 of the Matagorda County Personnel Policy Manual

This being the next item for business, motion was duly made by Commissioner Graham and seconded by Commissioner Gibson, with all others concurring, to approve the revisions to section 2.09 of the Matagorda County Personnel Policy Manual. Motion carried. Vote 4 ayes 0 nays

10. Consideration and possible action to approve the revisions to section 2.13 of the Matagorda County Personnel Policy Manual

This being the next item for business, motion was duly made by Commissioner Graham and seconded by Commissioner Gibson, with all others concurring, to approve the revisions to section 2.13 of the Matagorda County Personnel Policy Manual. Motion carried. Vote 4 ayes 0 nays

11. Consideration and possible action to approve the revisions to section 6.01 of the Matagorda County Personnel Policy Manual

This being the next item for business, motion was duly made by Commissioner Graham and seconded by Commissioner Gibson, with all others concurring, to approve the revisions to section 6.01 of the Matagorda County Personnel Policy Manual. Motion carried. Vote 4 ayes 0 nays

12. Consideration and possible action to authorize County Attorney, Denise M. Fortenberry, to hire Ginger Iovanna for position 1005 at \$14.76/hour due to her prior County experience in Human Resources and her part time work in the District Attorney's office

This being the next item for business, motion was duly made by Commissioner Graham and seconded by Commissioner Gibson, with all others concurring, to authorize County Attorney, Denise M. Fortenberry, to hire Ginger Iovanna for position 1005 at \$14.76/hour due to her prior County experience in Human Resources and her part time work in the District Attorney's office. Motion carried. Vote 4 ayes 0 nays

13. Consideration and possible action to authorize County Attorney, Denise M. Fortenberry, to increase Becky Corenfield's rate of pay .20 cents due to job responsibilities assigned to her position

This being the next item for business, motion was duly made by Commissioner Graham and seconded by Commissioner Gibson, with all others concurring, to authorize County Attorney, Denise M. Fortenberry, to increase Becky Corenfield's rate of pay .20 cents due to job responsibilities assigned to her position. Motion carried. Vote 4 ayes 0 nays

14. Consideration and possible action to approve revised and updated County Attorney job descriptions for classes 1005 and 1007

This being the next item for business, motion was duly made by Commissioner Graham and seconded by Commissioner Gibson, with all others concurring, to approve revised and updated County Attorney job

descriptions for classes 1005 and 1007. Motion carried. Vote 4 ayes 0 nays

15. Consideration and possible action to approve the Memorandum of Understanding between Caney Creek Haven Civic Committee Club, Inc. and Matagorda County pertaining to installation of a Caney Creek Haven subdivision sign

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Gibson, with all others concurring, to approve the Memorandum of Understanding between Caney Creek Haven Civic Committee Club, Inc. and Matagorda County pertaining to installation of a Caney Creek Haven subdivision sign. Motion carried. Vote 4 ayes 0 nays

16. Consideration and possible action to approve a Consulting Agreement between Matagorda County and Douglas Matthes for Emergency Management Consulting Services for the months of January 1, 2020 through June 30, 2020

This being the next item for business, motion was duly made by Commissioner Graham and seconded by Commissioner Frick, with all others concurring, to approve a Consulting Agreement between Matagorda County and Douglas Matthes for Emergency Management Consulting Services for the months of January 1, 2020 through June 30, 2020. Motion carried. Vote 4 ayes 0 nays

17. Consideration and possible action to approve the Federal Funding Accountability and Transparency Act (FFATA) annual certification related to the FY 2020 Title IV-E Welfare and Legal, and authorize the County Judge to sign all related documents

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Graham, with all others concurring, to approve the Federal Funding Accountability and Transparency Act (FFATA) annual certification related to the FY 2020 Title IV-E Welfare and Legal, and authorize the County Judge to sign all related documents. Motion carried. Vote 4 ayes 0 nays

18. Consideration and possible action to approve the purchase of a 2019 120 14A Motor Grader S/N Y9A00134. In the amount of \$243,383.01, from Mustang CAT by Commissioner Charles Frick, Precinct #4, to be financed over 5 years, and authorize the County Judge to sign

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Graham, with all others concurring, to approve the purchase of a 2019 120 14A Motor Grader S/N Y9A00134. In the amount of \$243,383.01, from Mustang CAT by Commissioner Charles Frick, Precinct #4, to be financed over 5 years, and authorize the County Judge to sign. Motion carried. Vote 4 ayes 0 nays

19. Consideration and possible action to approve a Resolution and financing Agreement with Government Capital Corporation pending the County Attorney's review and approval, and authorize the County Judge to sign all associated documents regarding a 2019 120 14A Motor Grader S/N Y9A00134 and attachments from Mustang CAT, in the amount of \$243,383.01, with the first payment due in July 2020, and annually thereafter

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Graham, with all others concurring, to approve a Resolution and financing Agreement with Government Capital Corporation pending the County Attorney's review and approval, and authorize the County Judge to sign all associated documents regarding a 2019 120 14A Motor Grader S/N Y9A00134 and attachments from Mustang CAT, in the amount of \$243,383.01, with the first payment due in July 2020, and annually thereafter. Motion carried. Vote 4 ayes 0 nays

20. Consideration and possible action to approve the Monthly Reports from various County Departments

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Graham, with all others concurring, to approve the Monthly Reports from various County

Departments. Motion carried. Vote 4 ayes 0 nays

21. Consideration and possible action to approve Matagorda County Treasurer's Office Quarterly Investment Report for 3rd Quarter 2019

This being the next item for business, motion was duly made by Commissioner Graham and seconded by Commissioner Frick, with all others concurring, to approve Matagorda County Treasurer's Office Quarterly Investment Report for 3rd Quarter 2019. Motion carried. Vote 4 ayes 0 nays

22. Consideration and possible action to approve Line Item Transfers

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Graham, with all others concurring, to approve Line Item Transfers. Motion carried. Vote 4 ayes 0 nays

23. Consideration and possible action to approve Demand Checks

This being the next item for business, motion was duly made by Commissioner Graham and seconded by Commissioner Frick, with all others concurring, to approve Demand Checks. Motion carried. Vote 4 ayes 0 nays

24. Consideration and possible action to approve Emergency Amendments

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Graham, with all others concurring, to approve Emergency Amendments. Motion carried. Vote 4 ayes 0 nays


25. Public Comments

This being the next item for business, no action required.


26. Adjournment

Motion was duly made at approximately 10:09 a.m. by Commissioner Graham and seconded by Commissioner Frick, with all others concurring, to adjourn the meeting. Motion carried. Vote 4 ayes 0 nays

Approved in Open Court, the 9nd day of December, 2019.



NATE McDONALD
County Judge



GARY GRAHAM
Commissioner Precinct No. One



KENT POLLARD
Commissioner Precinct No. Two
Judge Pro Tem



JAMES GIBSON
Commissioner Precinct No. Three



CHARLES "BUBBA" FRICK
Commissioner Precinct No. Four

ATTEST:


Stephanie Wurtz, County Clerk